

CONTRACT BOND REQUEST

Contractor Name _____

Description of Project _____

Location _____

Engineer / Architect _____

Phone _____ Email _____

Bid Bond Bid Bond Percentage amount _____ %

Final Performance & Payment Bond Maintenance Bond

Bid Date _____ Anticipated Start Date _____ Anticipated Completion Date _____

Maintenance Period _____ Liquidated Damages \$ _____

Estimated Bid/Contract Price \$ _____

Name of Obligee _____

Obligee Address _____ City _____ State _____ Zip _____

Owner if subcontract bond _____

Please show job cost breakdown below or on a separate sheet

Labor _____ Material _____ Subcontracts _____ Overhead _____

Gross Profit _____ Total Contract _____

Does this job involve hazardous waste, petroleum related cleanup, asbestos or lead abatement? Yes No

If "Yes" give dollar amount or percentage of total contract involving above types of work: _____

For Final Bond requests, please list the three lowest bidders and their amounts:

Low Bidder _____	\$	_____
2nd _____	\$	_____
3 rd _____	\$	_____
High Bidder _____	\$	_____

SUBMISSION CHECKLIST:

- A copy of the contract for any final bond
- Copies of any specific bond forms required
- Certificate of Insurance
- Attach Acceptance Letter for Maintenance Bond

Additional Items for full submission:

- Two years of company year-end financials and current interim
- Current work in progress report
- Bank reference
- Personal financials for all owners

Agency Name _____ Contact _____ Phone _____